

INSTRUCTIONS TO CANDIDATES
OCTOBER/NOVEMBER 2020
EXAMINATION SESSION

CAMBRIDGE ASSESSMENT
INTERNATIONAL EDUCATION

INFORMATION &
COMMUNICATION TECHNOLOGY

0417/03 – 0983/03

The Information System Institute
Ministry of Defense
(Open Venue)

<http://www.britishcouncil.org.eg>



Exam Venue

Examination will be held at the below venue:

Venue name: The Information System Institute Ministry of Defense

AddressAhmed Tayseer, Nasr City, Cairo

Exam Timetable

The examination will be held over **two sessions** on the below date:

Thursday, October 8, 2020 – Paper 0417/03 - 0983/03

First session is from **10:00 AM - 12:30 PM** for all candidates from the below schools:

Centre Number & School Name	Candidate Range
EG019 DAR EL TARBIAH AGOUZA	All Candidates
EG021 AL AMAL SCHOOL	All Candidates
EG033 MOKATAM SCHOOL	All Candidates
EG043 MODERN EDUCATION SCHOOL	All Candidates
EG047 MANARA LANGUAGE SCHOOL	All Candidates
EG088 NEW RAMSES COLLEGE	All Candidates
EG095 AMGAD LANGUAGE SCHOOLS	All Candidates
EG109 EGYPT BRITISH INTERNATIONAL SCHOOL	All Candidates
EG111 CAIRO ENGLISH SCHOOL	All Candidates
EG128 SUMMITS INTERNATIONAL SCHOOLS	All Candidates
EG155 BRITISH RAMSES SCHOOL	All Candidates
EG188 VICTORY COLLEGE CAIRO	All Candidates
EG419 STARS INTERNATIONAL SCHOOLS	All Candidates

Second session is from **02:00 PM - 04:30 PM** for all candidates from the below schools:

Centre Number & School Name	Candidate Range
EG023 CAIRO BRITISH SCHOOL (THEBES)	All Candidates
EG026 EL NASR SCHOOL	All Candidates
EG027 OUROBA LANGUAGE SCHOOL	All Candidates
EG035 THE CONTINENTAL SCHOOL OF CAIRO	All Candidates
EG044 ST FATIMA INTERNATIONAL SCHOOL,AL HEGAZ	All Candidates
EG045 RAMSES COLLEGE LANGUAGE SCHOOL FOR GIRLS	All Candidates
EG063 EGYPT INTEGRATED SCHOOL	All Candidates
EG072 EL GOUNA INTERNATIONAL SCHOOL	All Candidates
EG076 AL ROWAD LANGUAGE SCHOOL	All Candidates
EG079 SAKKARA LANGUAGE SCHOOL	All Candidates
EG080 DAR EL TARBIAH ZAMALEK	All Candidates
EG083 DR NERMIEN ISMAIL LANGUAGE SCHOOLS	All Candidates
EG085 SAHARA LANGUAGE SCHOOL	All Candidates
EG089 OWN HELIOPOLIS LANGUAGE SCHOOL	All Candidates
EG127 ROOTS INTERNATIONAL SCHOOL	All Candidates
EG154 WINDROSE ACADEMY	All Candidates
EG160 INTERNATIONAL MODERN SCHOOL SAYED GALAL	All Candidates
EG178 NILE SONS SCHOOL	All Candidates
EG186 TALAEE EL MOSTAQBAL BRITISH SCHOOL	All Candidates
EG421 ADVANCED EDUCATION	All Candidates
EG430 GHERIANY INTERNATIONAL SCHOOL	All Candidates
EG432 RAJAC LANGUAGE SCHOOL	All Candidates

You are expected to be present **an hour** before the scheduled start time.

Please note that candidates are allowed to leave with the school Representative/ Coordinator **ONLY** after the exam.

PLEASE REMEMBER TO BRING WITH YOU:

- Original Statement of Entry with the candidate's picture stamped by the school and laminated;
- Transparent pencil case;
- Your writing materials, geometrical instruments and simple calculators;
- A small bottle of mineral water.



Exam Day Instructions

Please read the following instructions **VERY CAREFULLY**.

1. General and Covid-19 Candidate Instructions:

- Arrival time should be 1 hour prior to your exam; however on exam days with high registrations candidates arrival should be 1 hour and 15 minutes;
- Candidates will not be permitted to enter the venue without wearing his/her facemask;
- Candidates must maintain 2m social distance while queuing for entry to the venue. Display of floor markings to guide candidates will be available;
- Candidates to proceed to temperature checking area – one at a time at the point of entry; Temperature to be checked as per local country regulations and British Council central guidance by a designated staff member. If temperature is less than 37.5 degrees Celsius, candidates are required to fill in the declaration form at this point.
- If a test taker arrives at a British Council venue with a temperature in excess of 37.5 degrees Celsius, the following must be followed:
 - ❖ Test taker will be denied entry to the premises and will be advised to return home and self-isolate or seek medical help;
 - ❖ Log the details of the test taker to follow up on required action points in relation to his/her exam;
 - ❖ Inform the Exams Supervisor to report test taker absence.
- Candidates are to proceed to security check; sanitisation toolkit (sanitisation gel, and masks) will be available. Candidates **must** attend the exam wearing their own protective gear meeting precautionary standards;
- Candidates are to proceed to the waiting area – maintaining social distancing of 2m from one candidate to another;
- Candidates must make sure they take all their belongings with them when they leave the exam room. Anything left behind after the exam (such as a pencil case), these items may be destroyed for hygiene reasons;
- Please make sure that you are fully aware of your examination venue (place) and start time.



2. Information & Communication Technology Exams Instructions:

- Candidates from the **first session** should arrive at their examination venue no later than **09:00 AM**;
- Candidates from the **second session** should arrive at their examination venue no later than **12:00 PM**;
- **Seat numbers**: Your seat number changes for every examination. Before each examination you must check your hall and seat number on the venue noticeboard;
- Please note that your individual final Statement of Entry and your timetable are the documents you should have and follow for examination dates & timing;
- Mobile phones, MP3 players, bags, personal radios, or any electronic devices are not allowed into the examination hall or at laboratories during practical examinations; candidates may be disqualified from the examination session if they do not abide by this rule;
- Students arriving to the examination venue not in school uniform will not be permitted to sit for the examination under any circumstances;
- Candidates are not allowed to take any confidential materials from the examination room;
- The British Council is not responsible for handbags and valuables left unattended;
- Parents are not allowed on premises during the examinations.



Online Survey

We are always keen to listen to you, and look into ways to deliver to excellence to our students and school partners. Therefore, we would appreciate you taking the time to complete the below survey and provide us with your experience with Cambridge ICT Exams.

Your response is very important to us and will help us improve our service levels, and assist us in providing better customer journey experience all the way. .

Candidates can either use this [link](#) or scan the QR to access our survey.

How to Scan a QR Code?

1- Open the QR Code reader on your phone.

2- Hold your device over a QR Code so that it is clearly visible within your smartphone screen; then the phone automatically scans the code and will direct you to the survey.





DISCLAIMER

The British Council and the examining boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible.

The candidate will be under the examination boards regulations, once s/he arrives to the examination venue, in terms of late arrival, malpractice, etc.

The British Council's liability will be limited to the refund of the registration fee or retesting at a later date.